



#### Redwood City 2020 Leadership Council Members

Diane Howard, City of Redwood City  
Shelly Masur, City of Redwood City  
Warren Slocum, County of San Mateo Board of Supervisors  
Milbrey McLaughlin, John W. Gardner Center  
Stacey Wagner, Kaiser Permanente  
Alisa MacAvoy, Redwood City School District  
Hilary Paulson, Redwood City School District  
Kim Griffin, Sequoia Healthcare District  
Gerald Shefren, Sequoia Healthcare District  
Alan Sarver, Sequoia Union High School District  
Carrie DuBois, Sequoia Union High School District

**Redwood City 2020 Leadership Council Meeting Notes**  
**Redwood City Public Library, Community Room (2<sup>nd</sup> Floor)**  
**1044 Middlefield Rd, Redwood City, CA 94063**  
**Wednesday, January 17, 2018, 9:00am—10:30am**

### **(Draft) Meeting Minutes**

**In attendance:** Kristen Anderson, John Baker, Chris Beth, Paula Comunelli, John Crowell, Carrie DuBois, Amy Gerstein, Kim Griffin, Diane Howard, Jamie Hui, David Johnson, Sarah Kinahan, Jana Kiser, Pamela Kurtzman, Kitty Lopez, Alisa MacAvoy, Shelly Masur, Enrique Navas, Pati Ortiz, Hilary Paulson, Nicole Prieto Macias, Stacey Quezada, Matthew Reeves, Alan Sarver, Gerald Shefren, Peter Shih, Heather Stewart, Julia Vazquez, Stacey Wagner, Derek Wolfgram

- **Welcome, Introductions, and Agenda Review**
- **Oral Communications:** There was no public comment.
- **Draft Minutes:** Shelly Masur made a motion to approve the August 30, 2017 meeting minutes and Diane Howard seconded. The draft minutes were approved as submitted.
  - Stacey Wagner proposed that Redwood City 2020 (RWC 2020) staff be asked to write brief, executive summary-style meeting minutes, rather than invest time in longer and more detailed notes. It was agreed that the shorter style would be employed; no one in attendance was opposed to this idea.
- **Redwood City 2020 Announcements and Programmatic Highlights**
  - **Fiscal Report for Q2:** RWC 2020 staff are in the process of working on the financial report for quarter two of this fiscal year; the report will be shared with the Executive Team at their February meeting and with the Leadership Council at the March meeting.
  - **Funding:** In partnership with Redwood City School District (RCSD) Superintendent John Baker and Director of Community-School Partnerships Pati Ortiz, RWC 2020 applied for funding to support the Cradle to Career Pipeline of Success and Community Schools.
    - The Chan Zuckerberg Initiative awarded RCSD \$1.2 million for a middle school technology project and RCSD and RWC 2020 \$505,000 to support the Pipeline of Success and Community Schools work; thank you to the partners that spoke with the funders about the collaborative and RCSD; more details to come in upcoming meetings.
  - **Staff Changes:** John Crowell is transitioning out of his role at RWC 2020 as the Big Lift coordinator; thank you to John for his tremendous work with RWC 2020.
    - Welcome to three new RWC 2020 staff members: Paula Comunelli will be the new lead of the Big Lift; Gregg Zaire will lead the Alcohol and Other Drugs Prevention Partnership (AOD PP) project; Nicole Prieto Macias will be supporting the AOD PP as a half time staff member.
  - **Second Annual President's Breakfast:** The breakfast will be on Thursday, Feb 15, 2018 at 7:30am to 9:00am; the financial goal is to raise \$15,000; it will also be an opportunity to celebrate RWC 2020's 25<sup>th</sup> anniversary.



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- The ask of Redwood City 2020 members is to sell tickets and attend the breakfast; last year, the Leadership Council and Executive Team were critical to getting sponsors and making the event a success.
    - Save the Date invitations have already been sent and a more detailed invitation to the breakfast will be sent on Friday.
    - The Finance and Development Ad Hoc Committee is serving as the committee hosting the President’s Breakfast; members include Carrie DuBois, Diane Howard, Alisa MacAvoy, and Stacey Wagner.
  - **Redwood City Together Conference:** Given the current political climate, there is increased need to provide access to information (e.g., criteria for public benefits, how to build deportation emergency plans, Know Your Rights information) and build supportive action for the immigrant community and allies; on Saturday, March 3, 2018 from 8:45am to 2:00pm Redwood City Together (RCT) is partnering with Sequoia High School Dream Club and LIBRE to host a conference for immigrants and allies.
    - There will be a resource fair, workshops, and a world café-style dialogue; the day will also include self-care/mental health components.
    - Those in attendance shared concerns about the safety of the conference attendees considering the recent threat of local ICE raids.
      - RCT and LIBRE steering committees have discussed strategies for safety such as having lawyers at the perimeter of the event and to outreach only through trusted channels such as person-to-person outreach rather than posting information on social media.
- **Child Care Solutions Convening and Hackathon**
  - Shelly Masur and Diane Howard guided a discussion about the genesis, purpose, and results of the Child Care Solutions Convening and Hackathon held on October 25, 2017
    - Diverse stakeholders collaborated cross-sector to address this acute community challenge; in attendance were child care providers, leaders from community organizations, developers, early childhood educators, funders, leaders in education, and policy makers from the state of California, San Mateo County, and the city of Redwood City; using strategies from design thinking, a process for creative problem solving, small groups brainstormed solutions for each of the four challenges outlined in the San Mateo County Child Care and Preschool Facilities Task Force’s final report.
  - Leadership Council members who attended the convening and hackathon shared highlights from the day such as how the challenges of child care are affected by the housing crisis, how this is a regional issue, and how they appreciated learning from all of the partners present.
  - Leadership Council meeting attendees then discussed solutions underscored in the Child Care Solutions Convening and Hackathon Report in pairs and then shared their ideas with the larger group; members highlighted solutions generated at the convening that stood out to them; Jerry Shefren mentioned that the convening was an epitome of Redwood City 2020’s capacity as a collaborative to bring diverse stakeholders to work together on a big challenge that no one signal entity is responsible for and yet really needs to be addressed.



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- The Leadership Council discussed the possibility of fundraising to hire a Redwood City 2020 staff member to work with partners to catalyze the implementation of solutions generated at the convening and hackathon.
  - John Baker shared that it would be helpful to have someone in this role help fundraise and support proposed solutions; for instance, RCSD could possibly host a pilot 0-3 daycare center in an RCSD classroom but would need logistical support, fundraising help, and assistance in learning from other pilot projects (like the one starting at Carmont High School).
  - No disagreement was expressed against seeking funding to hire a child care-focused staff member for RWC 2020; Jana Kiser will work with partners to garner funding and write a job description for the coordinator.
- **Member Announcements/Good News/Kudos**
  - Diane Howard shared that she will be hosting a YMCA fundraiser at her house.
    - They are collecting donations of women's clothing through March 1; women are welcome to come by and purchase clothing and jewelry; last year the event raised \$20,000 to provide subsidies to the YMCA swimming and other programs.
    - Diane asked that people invite others through word of mouth and to refrain from posting about the fundraiser on social media.
  - Carrie DuBois invited the Leadership Council to attend a panel presentation on foster care at the San Mateo County School of Education Boards Association on January 29, 2018; this is a collaboration between the county, school districts, and nonprofits.
  - Stacey Wagner thanked Diane Howard and Shelly Masur for coming to Kaiser Permanente's annual MLK Day of Service which was held in partnership with Hands on Bay Area.
- **Next Steps and Meeting Closure**
  - **President's Breakfast:** Members will sell tickets or find/become sponsors; Diane will look into a proclamation for Lee; RWC 2020 staff will send out a list of who donated last year and at what levels; RWC 2020 staff will collect input from paper surveys about possible panel topics.
  - **RCT Conference:** RWC 2020 staff will share a flyer for the conference via email; safety of the attendees will be paramount in planning; Jana Kiser will send out outreach information and will answer any individual questions.
  - **Child Care Convening Follow Up:** Jana Kiser will collaborate with partners to seek funding for a Redwood City 2020 staff person to focus on catalyzing child care solutions in Redwood City and North Fair Oaks.